

KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act No. 10 of 1983)

(A Grade, NAAC Accredited)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. 00-MA II/25/1-39

Date: 14-9-16

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

Message No. 16/D-498  
(To be quoted in all correspondence and  
in all covers to be sent to this office in  
the commission)

To:

Dr. Shagun Ahuja  
Delhi

Subject: Appointment as Paper setter for B.Com. (Co-op) (even sem) 2nd year 2016 Examination to be held in Summer 2016

Subject: Paper B.C. II-Industrial Relations and Law

Dear Sir/Madam,

1. I am pleased to invite you to act as a Paper setter/Examiner for the examination in the paper and subject mentioned above. Paper setting material is enclosed herewith.
2. For the examination the question paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filed in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'E' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this appointment, you may kindly set two (2) Question-papers. No enclosure be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 04th October  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-cellers in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

Most Important

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted -  
(a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.  
(b) KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.

KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

("A" Grade, NAAC Accredited)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No OS-WA II/5510-24

Dated 14-7-16 20

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

Identity No 16/D-498  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

To

Dr. Shagun Sheja

Ambedkar

Subject: Appointment as Paper-setter for B. Com (Transitions) Semester new syllabus Examination to be held in April/May 2016

Subject: Paper B.C-310-Industrial Relations and Law

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith
2. For this examination the question-paper except for languages Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filed in by you, a copy of which is enclosed  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly
5. (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No objection be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than at the earliest  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S

**Most Important**

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address
7. In setting the question-paper the following points may kindly be noted :-  
(a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination  
(b) **KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE COURSE AND NO QUESTION WILL BE SET OUTSIDE THE COURSE**

## KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

("A" Grade, NAAC Accredited)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS-III S-11/S23-38

Dated 4-10-2016

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

To

Dr. Ashish Jolly

Identity No 161C-1197  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

Subject: Appointment as Paper-setter for

Examination to be held in Nov. 20 16Subject Comp Sc Paper Ibeginning in C++

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams. and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 4-10-16
- (b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.
- (c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.
- (d) In the case of T.D.C. examinations; the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.
- (e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.
- (f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

## Most Important

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted :-
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.

KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.

Self Attested  
M

7186-20000-k.u.p

# KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)  
("A" Grade, NAAC Accredited)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED  
No. OS-III/S/ 11/9728-47

From:

Dated 26-9-16

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

Identity No 16/C-1176  
(To be quoted in all correspondence and on all covers to be sent to this office in this connection).

To

Dr. Ashish Jolly,  
H.A.

Subject: Appointment as Paper-setter for BSc I Sem Examination to be held in April/Sept 16

Subject Comp. Science Paper Fundamentals of Data Base Systems

Dear Sir/Madam,  
1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper setting material is enclosed herewith.

2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi Translation of the question paper. Rs 100/- per question paper will be paid in addition to remuneration for paper setting.

3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.

(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.

4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.

5. (a) If you accept this invitation, you may kindly set two (2) Question-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question paper is meant for the Annual or Supplementary Examinations. So that either of the question paper could be used for Annual Exams and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 10-10-16

(b) The question-paper, both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.

(c) The paper-setters in written papers involving Mathematical problems should send the solutions of those problems in the envelopes supplied for the purpose along-with the question papers.

(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope marked 'C'.

(e) The question paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the clothlined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.

(f) The paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Most Important**

6. You must kindly inform Asst./Deputy Registrar (Secrecy), by name, whenever there is any change in your address.

7. In setting the question paper the following points may be noted :-

(a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.

(b) **KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.**

(c) Stereo type questions should not be set in the question papers.

(d) The question papers should not contain expected questions only.

(e) There will be no bar on repetition of questions. The questions set in the previous years should not be repeated in toto as far as possible, language and framing of questions should also be different from the previous years' questions.

(f) The name of University, i.e. Kurukshetra University, Kurukshetra or the state of Haryana should not figure in any question.

(g) Press Copy should not be signed or initialled in any case.

Sely Attested  
10/10/16

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)

("A" Grade, NAAC Accredited)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS-~~17/10-351~~ <sup>3757</sup> / 8475-2017Dated 13-2-17 20

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119Identity No 17/10-351  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

To

Dr. Shagun Ahuja  
Do. Kurukshetra  
AmbalaSubject: Appointment as Paper-setter for B Com (Banking) 4th Sem New Syllabus Examination to be held in April/Sept. 2017Subject Paper BC-411 - Human Resource Development

Dear Sir/Madam,

I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.

For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.

- (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.
- (b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.

You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.

- (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams. and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than at the earliest

- (b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you
- (c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.
- (d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.
- (e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller

Parmod

Bill submitted  
on 5/3/19

1684-10,000-K.U.P.

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS- II / SB-I 8381-8402

Dated 4 Sep 2017

From: Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

To: Dr. Balwinder Singh  
Govt College A/Court

Identity No 17/E-275  
(To be quoted in all correspondence and on all covers to be sent to this office in this connection)

Subject: Appointment as Paper-setter for B.A Third Examination to be held in April/Sept. 20

Subject Punjabi Paper PUNJABI (C)

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filed in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams, and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 20 Sep 17 at the earliest/immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Most Important**

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted -
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.
  - (b) KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.

REGISTRATION NO. 7 / 6028  
DATE 14/11/17

ID. No. : 6028

Dr. Randeep Singh  
Asstt. Prof. Fine Art  
~~Dept. of Visual Arts, MDR, Raigarh~~  
Govt College, Ambala

Dear Sir/Madam,

I have been directed to request you to kindly act as Paper-setter-cum-examiner for B. A. I<sup>st</sup> Sem. Semester/Year Examination to be held in Dec/Jan/May/June, 2017.

Paper Code Paper - A  
Nomenclature Advertising foundation (B.A. (Commercial Art, Designing and Painting))

Other instructions concerning the paper-setting may kindly be seen at over-leaf. The relevant material required for paper-setting is sent herewith. The question paper is required to be set in English only/both in English & Hindi Version.

You are requested kindly to set the above paper after going through the instructions available at overleaf as well as on the syllabus attached here with and arrange to send the same so as to reach this office latest by 18/11/17.

Yours faithfully,  
*[Signature]*  
Superintendent (Secy.)  
for Controller of Exams.

Enclosures :

- (a) Copy of Syllabus.
- (b) Blank sheets for office copy of Question-paper.
- (c) Blank sheets for press copy of Question-paper.
- (d) Cloth-lined inner and outer envelopes for Question paper.
- (e) Special envelopes for instructions to Examiners and solutions of Numerical/Arithmetical problems, if required.
- (f) Last year's Question paper to indicate the general standard of the examination. It is not meant to indicate the course of study or the syllabus for which reference should be made to the prescribed syllabus sent herewith.
- (g) 1) Prepare Two Sets of Q. P

PS :-

- (i) While setting Question Paper, kindly mention the use of Calculator if allowed (Scientific/Simple) in the Examination Centre.
- (ii) Kindly send Remuneration Bill separately in an another envelope.

648 / 17/12/18 - 02.32.18 Planning

Subsidiary

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**

1084-10 000 K.U.P

(Established by the State of Haryana Act No. XII of 1956)

Planning Panel on 17/11/18

CONFIDENTIAL

FOR POST GRADUATE

REGISTERED PARCEL

No OS- 18/18-7035 to 72

Dated 17/12/18 20

From

Controller of Examinations  
Kurukshetra University  
Kurukshetra 136 119

Identity No 18/18-7035  
(To be quoted in all correspondence)

To

Dr. POLUNDEK SINGH  
Govt College  
Muzaffar

(2013-14 to 2015-16)

Subject

Appointment as paper-setter for 18/18/18 Examination 2018

Subject PHYSICS Paper 18/18/18 (1851 NON HON TRL)

Dear Sir/Madam

I am desired to invite you to act as Paper setter cum-examiner on the subject cited above and to enclose herewith set of paper-setting material and to inform you that according to the rules, the question paper is required to be set in both English and Hindi versions except languages, Science & Math subjects. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting. If you accept this appointment, you may kindly set two (2) Question Papers.

- (a) You may kindly send Press and Office copies by insured Post in the separate covers being sent to you for the purpose so as to reach the Controller of Exams by name not later than 30/12/18 20 at the earliest/immediately
- (b) The question-paper must be supplied in duplicate (Press and Office copies) and written distinctly in your own handwriting or typed personally by you. Instructions about writing of Press and Office copies given therein should be carefully followed
- (c) The examiners in written papers involving Mathematical Problems may also please send the solutions of these problems along with the question-paper in the envelopes supplied for the purpose
- (d) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by the office for the purpose by Insured Post. The inner and outer envelopes must be stitched with thread or the stitching pins at the space marked on the envelopes and a seal be affixed at the space sealing the ends of the stitches. The envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by Registered Post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Exams. (by Name). No Correspondence may be made through messenger
- (e) The Paper setter must follow the same process of sealing the inner envelopes meant for press copy as well as office copy, as recommended for outer envelope marked C/S.
- (f) IF YOU ARE UNABLE TO ACCEPT THE APPOINTMENT REASON LAID DOWN IN THE CERTIFICATE TO BE FILLED IN BY YOU, A COPY OF WHICH IS ENCLOSED, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST

You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address

In setting the question-paper the following points may kindly be noted :-

- (a) The question-paper, set by you shall not be moderated so it is all the more necessary that the question-paper must be set by you strictly according to the syllabus. The last year's question-paper which is being sent is just a specimen only to indicate the form and the general standard of the examination and is not necessarily as per the current year's syllabus
- (b) The question-paper should be fairly distributed over the entire syllabus for the paper and not concentrated on any one or a few portions only
- (c) Stereo type questions should not be set in the question-papers.
- (d) The question-papers should not contain expected questions only.



12/2/19

Planning

Vinod

439/2-20,000-K.U.P.

KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)  
("A" Grade, NAAC Accredited)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS-ISA II 3517-24

Dated 9-3-2018

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119Identity No 18/01-145  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

To

Dr. Balwinder Singh  
Supt. of Panchsari  
Govt. P.G. College, Ambala Cantt

Subject: Appointment as Paper-setter for Oriya Examination to be held in April 2018

Subject Paper II Panjab, Sahit, Bhashe, Lalai, Sabhyachal

Dear Sir/Madam,

- I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
- For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
- The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.
  - IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
- You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
- If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams, and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 4-5 days.
  - The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.
  - The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.
  - In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.
  - The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.
  - The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Most important**

- You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
- In setting the question-paper the following points may kindly be noted :-
  - The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.
  - KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**(Established by the State Legislature Act XII of 1956)  
("A" Grade, NAAC Accredited)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS-III-S-B-III/232-50

Dated 23-02-2018

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119Identity No 18/X-242  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

To

Dr. Ashish Jolly,  
Jyoti College,  
Baranulla (PKL)Subject: Appointment as Paper-setter for BCA-2<sup>nd</sup> yr. Examination to be held in April/Sept. 2018Subject BCA-2<sup>nd</sup> yr. Paper BCA-301, Object Oriented Programming  
Using C++

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 05-3-2018.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Most Important**

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted :-  
(a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.  
(b) **KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.**

MS

EKNATH

Bill submitted  
on 5/3/19

1684-10,000-K.U.P.

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS- IV/A IV/6418-6500Dated 5/10/18 2018

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

To

Dr. Balwinder Singh  
A/cantt

Identity No 18/10-552  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

Subject: Appointment as Paper-setter for BAHans 3rd Sem new scheme Oct  
Examination to be held in Aprth/Sept 2018

Subject Punjabi - P-VI Paper Adhunik Panjabi Kavita (UPTD 1960)

Dear Sir/Madam,

- I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
- For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
- The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.
  - IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
- You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
- If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams, and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than \_\_\_\_\_ at the earliest/immediately.
  - The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.
  - The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.
  - In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.
  - The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.
  - The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Most important**

- You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
- In setting the question-paper the following points may kindly be noted :-
  - The paper is to be set strictly according to the syllabus and not according to the last year's examination.
  - KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.

KURUKSHETRA UNIVERSITY, KURUKSHETRA  
(Established by the State Legislature Act XII of 1966)

1684-10,000-K.U.P

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS

111/511/2216-40

Dated

29/11/19 20

From

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

To

Mr. Randeep Singh  
A/Cantt

Identity No 19/C-1575

(To be quoted in all correspondence and on all covers to be sent to this office in this connection)

Subject: Appointment as Paper-setter for B.A. Sem Examination to be held in April/Sept 20 19

Subject Fine Arts Paper A. History of Indian Art

Dear Sir/Madam

- 1 I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
- 2 For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
- 3 (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA 3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
- 4 You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
- 5 (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 16-2-19 at the earliest immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along with the question-paper.  
(d) In the case of T D C examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/5.

**Most important**

- 6 You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
- 7 In setting the question-paper the following points may kindly be noted :-
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.
  - (b) KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.

# KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

(A+ Grade, NAAC Accredited)

2325-10,000-K.U.P.

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS-IV/AD/640-690

Dated 24/9/19 20

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

Identity No 19/G-562  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

To

Dr. Ajay Chauhan  
Amboia

Subject: Appointment as Paper-setter for B.A. (Hons) 5th Sem Examination to be held in April/Sept. 2019  
Subject Geography Paper 503(A) Remote Sensing & GIS (T)

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 200/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams, and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 1 at the earliest/immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

### Most Important

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted :-
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.

Bill Submitted  
5/3/19

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)

1684-10,000-K.U.P.

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS-11/15-11/1419-36

Dated 11/11/19 20

From  
Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

To  
Dr. Balwinder Singh  
Sathra

Identity No 19/C-1709  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

Subject: Appointment as Paper-setter for BAU Examination to be held in April/Sept. 2019  
Subject: Angazi Paper (Elective)

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set **both in English and Hindi (Question-wise)**. You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) **If you accept this appointment, you may kindly set two (2) Questions-papers.** No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams, and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 25-1-19 at the earliest/immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Most important**

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted -
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's examination.
  - (b) **KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.**

Kindly set group

vine

Bill submitted

5/3/19

2325-10,000-K.U.P.

# KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)  
(A+ Grade, NAAC Accredited)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS-I/SAH 3623-30

Dated 18-2-2019

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

To

Dr. Badaminder Singh  
GATE-170 College  
Ambala Cantt.

Identity No 19/0-145  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

Subject: Appointment as Paper-setter for Griya Examination to be held in April/Sept-2019

Subject \_\_\_\_\_ Paper IC Panjaboi Sahit, Bhasha, Udar, Ate, Sahitya

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 200/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams. and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 5-6 days at the earliest/immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

### Most important

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted :-
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.

KURUKSHETRA UNIVERSITY, KURUKSHETRA  
(Established by the State Legislature Act XII of 1956)

1684-10,000-K.U.P.

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS-

Dated 28/11/20

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

To

Dr. Chandan  
A/Cult

Identity No 1910-1734  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

Subject: Appointment as Paper-setter for

Examination to be held in April/Sept. 2019

Subject Eng. Arts Paper A - History of Western Art

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 15-2-19 at the earliest/immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Most Important**

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted :-
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.
  - (b) KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.





**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
(A+ Grade, NAAC Accredited)

2325-10,000-K.U.P.

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS- II/SBII/3246-54

Dated 13-2-2019

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

Identity No 19/X-242  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

To

Dr. Ashish Jolly  
Govt College Barwala  
PKL

Subject: Appointment as Paper-setter for BCA 3<sup>rd</sup> year (DCC) Examination to be held in April/Sept. 2019

Subject Paper BCA-301, object oriented programming Using C++

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 200/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams. and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 28-2-19 at the earliest/Immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

Most Important

6 You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change

# KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)  
(“A” Grade, NAAC Accredited)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. DS-III S-II 6762-76Dated 20/2 2020

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

Identity No 20/0/07  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

To

Dr. Naib SainghAccountant

Subject: Appointment as Paper-setter for

Paper

Subject

Paper

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) **IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.**
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) **If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams and the other for the Supplementary Examinations.** Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than urgent.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) in the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

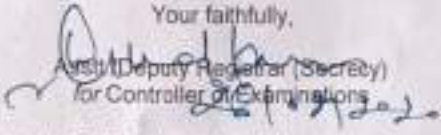
**Most important**

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted :-  
(a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.  
(b) **KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.**

- (c) Stereotyped questions should not be set in the question-papers.
- (d) The question-papers should not contain expected questions only.
- (e) There will be no bar on repetition of questions. The questions set in the previous years should not be repeated in to as far as possible, language and framing of questions should also be different from the previous years' questions.
- (f) The name of University, i.e. Kurukshetra University, Kurukshetra or the state of Haryana should not figure in any question.
- (g) Press Copy should not be signed or initialled in any case.
- (h) Unless, the number of questions to be set in a Question-paper and the number of questions required to be attempted by a candidate are specifically provided in the prescribed syllabus there should be a minimum of 50% choice in each question-paper, i.e. not less than 50% additional questions should be set in each Question-Paper. As an illustration, there should be at least 9 in a question-paper against 6 questions required to be attempted or, at least 8 questions in a question paper if the questions required to be attempted are 5.
- (i) The name of examination, in subject No. of the question-paper, maximum marks and the time allotted to it, should appear at the top of the paper, should be carefully checked from the syllabus before despatching the question-paper.
- (j) The marks assigned to each question are to be shown in the margin on the right hand side of Press and office copies of the question-paper, and the total marks should correspond to the maximum marks allotted to the question-paper. It is necessary to allocated marks to each section/sub-section/part of any question-set if total marks allotted to the question are not to be equally divided by the number of section/sub-section.
- (k) The paper-setter must not keep with him any copy of rough draft of the Question-paper set by him such papers must be burnt.
- (l) In case extracts are taken from a textbook you are requested kindly to provide at the bottom of the first page of the office copy of the Question such details as page No. and the edition of the text-book from where the extracts are taken to facilitate verification in case of doubt.
- (m) In case any outline map or chart or diagram is to be supplied to the candidates as specimen copy of the same in black ink must invariably be enclosed with the Press Copy and Office Copy of the Question Paper.
- (n) The Indication P-1 be clearly mentioned on the envelope of Press Copy of 1st question-paper and O-1 on the envelope of office copy of 1st question-paper. Similarly P-2 and O-2 be mentioned on the envelopes of Press and Office copies of the second question-paper respectively.
- (o) Unless Specified other wise:
- (a) Each paper in theory shall be set by a single Paper-setter.
- (b) The paper-setter appointment from jurisdiction of this University shall also act as Examiner of the answer-books.
- (p) The paper set should be such that candidates of average ability well prepared in the subject can reasonably be expected to answer within the allotted time.
- (q) You shall be called upon to mark the answer-book in the paper set by you, if required.
- (r) The names of great saint/gurus/religious persons and any references relating to them should be mentioned in the question-paper(s) with due reverence so that it may not hurt the feelings of any body.
8. You are particularly required to treat your appointment as Paper-setter-cum-Examiner strictly confidential.
9. Remuneration rate is Rs. 600/- per Question-Paper.

**Important:** It is requested that the remuneration bill be submitted to the Secrecy Branch soon after the completion of the examination work but in any case not later than one month of the said date. Remuneration bills, time barred under the rule, will not be accepted.

Your faithfully,

  
Anshu Deputy Registrar (Secrecy)  
for Controller of Examinations

**Enclosures:**

- (a) Acceptance form alongwith the addressed envelope marked 'B' for despatch of the same.
- (b) Syllabus etc.
- (c) Blank sheets for Office-copy of Question-paper.
- (d) Blank sheets for Press-copy of Question-paper.
- (e) Form regarding particular of Question-paper.
- (f) Cloth-lined inner and outer envelopes for Question-paper (ES-8)
- (g) Special envelopes and instructions to Examiner and solutions on Numerical/Arithmetical problems, if required. Last year's question-paper to indicate the general standard of the examination. It is not meant to indicate the course of study of the syllabus for which reference should be made to the prescribed syllabus sent herewith.

KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)  
(A+ Grade, NAAC Accredited)

2325-10,000-K.U.P.

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS-I-SATT/7550-55

Dated 7-1-2020

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

To

Dr. Nail Singh

A/Cent

Identity No 20/0-578  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

Subject: Appointment as Paper-setter for B.Com II <sup>4th</sup> Year Neer Syllabus Annual-2017-18  
Examination to be held in April/Sept. 20

Subject BC-201 Paper Business Laws

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 200/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams. and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 20-1-2021 at the earliest/immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Most Important**

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted :-
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.

- (b) KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.
- (c) Stereo type questions should not be set in the question-papers.
- (d) The question-papers should not contain expected questions only.
- (e) There will be no bar on repetition of questions. The questions set in the previous years should not be repeated in to as far as possible, language and framing of questions should also be different from the previous years' questions.
- (f) The name of University, i.e. Kurukshetra University, Kurukshetra or the state of Haryana should not figure in any question.
- (g) Press Copy should not be signed or initialed in any case.
- (h) Unless, the number of questions to be set in a Question-paper and the number of questions there should be a minimum of 50% choice in each question-paper, i.e. not less than 50% additional questions should be set in each Question-Paper. As an illustration, there should be at least 9 in a question-paper against 6 questions required to be attempted or at least 8 questions in a question paper if the questions required to be attempted are 5.
- (i) The name of examination, in subject No. of the question-paper, maximum marks and the time allotted to it, should appear at the top of the paper, should be carefully checked from the syllabus before despatching the question-paper.
- (j) The marks assigned to each question are to be shown in the margin on the right hand side of Press and office copies of the question-paper, and the total marks should correspond to the maximum marks allotted to the question-paper. It is necessary to allocated marks to each section/sub-section/part of any question set if total marks allotted to the question are not to be equally divided by the number of section/sub-section.
- (k) The paper-setter must not keep with him any copy of rough draft of the Question-paper set by him such papers must be burnt.
- (l) In case extracts are taken from a textbook you are requested kindly to provide at the bottom of the first page of the office copy of the Question such details as page No. and the edition of the text-book from where the extracts are taken to facilitate verification in case of doubt.
- (m) In case any outline map or chart or diagram is to be supplied to the candidates as specimen copy of the same in black ink must invariably be enclosed with the Press Copy and Office Copy of the Question Paper.
- (n) The Indication P-1 be clearly mentioned on the envelope of Press Copy of 1st question-paper and O-1 on the envelope of office copy of 1st question-paper. Similarly P-2 and O-2 be mentioned on the envelopes of Press and Office copies of the second question-paper respectively.
- (o) Unless Specified other wise:
- (a) Each paper in theory shall be set by a single Paper-setter.
- (b) The paper-setter appointment from jurisdiction of this University shall also act as Examiner of the answer-books.
- (p) The paper set should be such that candidates of average ability well prepared in the subject can reasonably be expected to answer within the allotted time.
- (q) You shall be called upon to mark the answer-book in the paper set by you, if required.
- (r) The names of great saint/gurus/religious persons and any references relating to them should be mentioned in the question-paper(s) with due reverence so that it may not hurt the feelings of any body.
8. You are particularly required to treat your appointment as Paper-setter-cum-Examiner strictly confidential.
9. Remuneration rate is Rs. 600/- per Question-Paper.

**Important:** It is requested that the remuneration bill be submitted to the Secrecy Branch soon after the completion of the examination work but in any case not later than one month of the said date. Remuneration bills, time barred under the rule, will not be accepted.

Your faithfully,

*[Signature]*  
Asst. Deputy Registrar (Secrecy)  
for Controller of Examinations

06/07/2024

**Enclosures:**

- (a) Acceptance form alongwith the addressed envelope marked 'B' for despatch of the same.
- (b) Syllabus etc.
- (c) Blank sheets for Office-copy of Question-paper.
- (d) Blank sheets for Press-copy of Question-paper.
- (e) Form regarding particular of Question-paper.
- (f) Cloth-lined inner and outer envelopes for Question-paper (ES-9)
- (g) Special envelopes and instructions to Examiner and solutions on Numerical/Arithmetical problems, if required. Last year's question-paper to indicate the general standard of the examination. It is not meant to indicate the course of study of the syllabus for which reference should be made to the prescribed syllabus sent herewith.

# KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)  
(A+ Grade, NAAC Accredited)

2325-10,000-K.U.P.

Annexure 3

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS- II/SB II/8005-14

Dated 19-2- 2020

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

To

Dr. Ashish Jolly  
Govt College Barwala  
(PKL)

Identity No 20/X-64  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

Subject: Appointment as Paper-setter for BCA 3rd year Examination to be held in April/Sept. 2020

Subject Paper BCA-30, Object oriented Programming  
Using C++

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 200/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams, and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 5-3-20 at the earliest/immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

### Most Important

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted :-
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard

# KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

CONFIDENTIAL      FOR UNDERGRADUATE EXAMINATIONS      REGISTERED

No. OS-111/511/9398-9403  
Dated 6/11/20

From: Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

Identity No <u>191C-872</u> (To be quoted in all correspondence and on all covers to be sent to this office in this connection)
--

To: Dr. Pankaj Singh  
Alcautt

Subject: Appointment as Paper-setter for BA3rd Examination to be held in April/Sept. 20  
Five Arts Paper A-(17) History of India A

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams, and the other for the Supplementary Examinations. Kindly send the Press and Office copies of the question paper by insured post so as to reach the Controller of Examinations (by name) not later than 24/11/20 at the earliest/immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send along with the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Most Important**

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted -
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.
  - (b) KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No OS 1115-11/5270-74Dated 17/11/20

From

Controller of Examinations  
Kurukshetra University, Kurukshetra-136 119

Identity No

221C-926  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)TO Dr. Anurag Puri  
KUCSubject: Appointment as Paper-setter for Chemistry Examination to be held in April 2020Subject Chemistry Paper X-CH-2020 Janic Chauhan

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 5/11/20 at the earliest/immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Most Important**

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address
7. In setting the question-paper the following points may kindly be noted :-
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination
  - (b) **KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.**



**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS-IV-A-II/4970-91

Dated 12.11.2020

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

To

Dr. Ashish Jolly  
Peohua.

Identity No 20/D-563  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

Subject: Appointment as Paper-setter for

Subject Computer Application Paper BC (Voc)-306: Fundamentals of Database System-I  
Dear Sir/Madam,

- B.Com. (Gen. & Hon's) (Voc. Course) 3rd Sem  
(New Syll. w.e.f. 2018-19 onwards)  
Examination to be held in April/Sept. 2020/Dec.*
1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
  2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be **set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.**
  3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST
  4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
  5. (a) **If you accept this appointment, you may kindly set two (2) Questions-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams and the other for the Supplementary Examinations.** Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than \_\_\_\_\_ at the earliest/immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Most Important**

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted :-  
(a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.  
(b) **KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.**

# KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

('A' Grade, NAAC Accredited)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS 1/S/111Dated 9-4-2021

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

Identity No. 21-0-15  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

To:

Dr. Naib Singh

H/Contt.

Annual System 2015-2017

Subject: Appointment as Paper-setter for B.Com II year Examination to be held in May ~~April/Sept~~ 2021

Subject: P-7 Paper Business Regulatory Framework

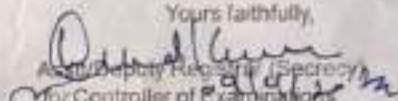
Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be set both in English and Hindi (Question-wise). You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi Translation of the question paper. Rs 100/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) If you accept this invitation, you may kindly set two (2) Question-papers. No indication be made on the Question-paper or envelope containing question paper whether the particular question paper is meant for the Annual or Supplementary Examinations. So that either of the question paper could be used for Annual Exams and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 20-4-2021.  
(b) The question-paper, both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of those problems in the envelopes supplied for the purpose along-with the question papers.  
(d) In the case of T. D. C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the clothlined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Most Important**

6. You must kindly inform Asstt./Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question paper the following points may be noted:
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.
  - (b) KINDLY NOTE THAT QUESTION PAPER MUST BE FAIRLY DISTRIBUTED OVER THE ENTIRE SYLLABUS AND NO QUESTION WILL BE SET OUTSIDE THE COURSE.
  - (c) Stereo type questions should not be set in the question papers.
  - (d) The question papers should not contain expected questions only.
  - (e) There will be no bar on repetition of questions. The questions set in the previous years should not be repeated in toto as far as possible, language and framing of questions should also be different from the previous years' questions.
  - (f) The name of University, i.e. Kurukshetra University, Kurukshetra or the state of Haryana should not figure in any question.
  - (g) Press Copy should not be signed or initialed in any case.

- (h) Unless, the number of questions to be set in a Question-paper and the number of questions required to be attempted by a candidate are specifically provided in the prescribed syllabus there should be a minimum of 50% choice in each question-paper, i.e. not less than 50% additional questions should be set in each Question-Paper. As an illustration, there should be at least 9 in a question-paper against 6 questions required to be attempted or at least 8 questions in a question paper if the questions required to be attempted are 5.
- (i) The name of examination, in subject No. of the question-paper, maximum marks and the time allotted to it, should appear at the top of the paper, should be carefully checked from the syllabus before despatching the question-paper.
- (j) The marks assigned to each question are to be shown in the margin on the right hand side of Press and office copies of the question-paper, and the total marks should correspond to the maximum marks allotted to the the question-paper. It is necessary to allocated marks to each section/sub-section/part of any question set if total marks allotted to the question are not to be equally divided by the number of section/sub-section.
- (k) The paper-setter must not keep with him any copy rough draft of the Question-paper set by him such paper must be burnt.
- (l) In case extracts are taken from a textbook you are requested kindly to provided at the bottom of the first page of the office copy of the Question such details as page No. and the edition of the text book from where the extracts are taken to facilitate verification in case of doubt.
- (m) In case any outline map or chart or diagram is to be supplied to the candidates as specimen copy of the same in black ink must invariably be enclosed with the Press Copy and Office Copy of the Question Paper.
- (n) The Indication P-1 be clearly mentioned on the envelope of Press copy of 1st question-paper and O-1 on the envelope of office copy of 1st question-paper. Similarly P-2 and O-2 be mentioned on the envelopes of Press and Office copies of the second question-paper respectively.
- (o) Unless Specified other wise  
 (a) Each paper in theory shall be set by a single Paper-setter.  
 (b) The paper-setter appointment from jurisdiction of this University shall also act as Examiner of the answer-books.
- (p) The paper set should be such that candidates of average ability well prepared in the subject can reasonably be expected to answer within the allotted time.
- (q) You shall be called upon to mark the answer-book in the paper set by you, if required.
- (r) The names of great saints/gurus/religious person and any reference relating to them should be mentioned in the question paper(s) with due reverence so that it may not hurt the feelings of any body.
8. You are particularly requested to treat your appointment as paper-setter/Examiner, strictly confidential.
9. Remuneration rate is Rs. 400/- per Question-paper.
- Important :** It is requested that the remuneration bill be submitted to the Secrecy Branch soon after the completion of the examination work but in any case not later than one month of the said date. Remuneration bills, time barred under the rule, will not be accepted.

Yours faithfully,  
  
 Anand Kumar (Secretary)  
 For Controller of Examinations

**Enclosures :**

- (a) Acceptance form alongwith the addressed envelope marked 'B' for despatch of the same
- (b) Syllabus etc.
- (c) Blank sheets for Officecopy of Question-paper
- (d) Blank sheets for Press-copy of Question-paper
- (e) Form regarding particular of Question-paper, /
- (f) Cloth-lined inner and outer envelopes for Question-paper (ES-9)
- (g) Special envelopes for instructions to Examiner and solutions on Numerical/Arithmetical problems, if required.
- (h) Last year's Question-paper to indicate the general standard of the examination. It is not meant to indicate the course of study or the syllabus for which reference should be made to the prescribed syllabus sent here with.

3259-10,000-K.U.P.

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)

CONFIDENTIAL

FOR UNDERGRADUATE EXAMINATIONS

REGISTERED

No. OS- UGB-III/8703-41  
Dated 24/27 2021

From:

Controller of Examinations,  
Kurukshetra University, Kurukshetra-136 119

Identity No 21/X-514  
(To be quoted in all correspondence and  
on all covers to be sent to this office in  
this connection)

To

Mrs Rajni Saini  
Govt College  
A/cant.

Subject: Appointment as Paper-setter for B.A. 1st year (PCC) Examination to be held in April/Sept. 2021

Subject mathematics Paper BM-101, Algebra & Trigonometry (DOE)

Dear Sir/Madam,

1. I am desired to invite you to act as a Paper-setter/Examiner for the examination in the paper and subject cited above. Paper-setting material is enclosed herewith.
2. For this examination the question-paper except for languages, Science, Maths and Ayurveda is to be **set both in English and Hindi (Question-wise)**. You may, therefore, kindly keep this in mind while setting the question paper and set the Question-paper accordingly. For Hindi translation of the Question Paper Rs. 150/- per question paper will be paid in addition to remuneration for paper setting.
3. (a) The appointment is subject to your fulfilling the conditions laid down in the certificate to be filled in by you, a copy of which is enclosed.  
(b) IF YOU ARE UNABLE TO ACCEPT THIS APPOINTMENT FOR THE REASON MENTIONED IN PARA-3(A) ABOVE, YOU MAY KINDLY RETURN ALL THE MATERIAL SENT WITH THIS LETTER BY RETURN OF POST.
4. You may kindly send by return of post your acceptance under Registered Cover on the printed form and in the envelope marked 'B' sent herewith for the purpose. All the entries in the acceptance form may be made very clearly and legibly.
5. (a) **If you accept this appointment, you may kindly set two (2) Questions-papers.** No indication be made on the Question-paper or envelope containing question paper whether the particular question-paper is meant for the Annual or Supplementary Examinations. So that either of the question-paper could be used for Annual Exams. and the other for the Supplementary Examinations. Kindly send the Press and Office copies thereof by insured post so as to reach the Controller of Examinations (by name) not later than 15-#21 at the earliest/immediately.  
(b) The question-paper both in English and Hindi scripts, must be supplied in duplicate (Press and Office copy) and written distinctly in your own handwriting or typed personally by you.  
(c) The paper-setters in written papers involving Mathematical problems should send the solutions of these problems in the envelopes supplied for the purpose along-with the question-paper.  
(d) In the case of T.D.C. examinations, the detailed instructions if required shall also be drawn up by the Paper-Setter at the time of setting the question-paper and send alongwith the question-paper in the enclosed envelope Marked 'C'.  
(e) The question-paper must invariably be sent duly sealed with good quality of sealing wax even if delivered by hand in the cloth-lined double covers supplied by this office for the purpose by Insured Post. These envelopes must on no account be used for any other purpose such as submission of award list etc. All correspondence of confidential nature relating to the question set or being set must be despatched by registered post in sealed double covers, the inner cover marked "Confidential" and duly sealed and the outer cover addressed to the Controller of Examinations, by name.  
(f) The Paper setter must follow the same process of sealing the inner envelopes meant for Press Copy as well as Office Copy, as recommended for outer envelope marked C/S.

**Important**

6. You may kindly inform Assistant/Deputy Registrar (Secrecy), by name, whenever there is any change in your address.
7. In setting the question-paper the following points may kindly be noted :-
  - (a) The paper is to be set strictly according to the syllabus and not according to the last year's Question-paper which is being sent as a specimen to indicate the form and general standard of examination.