

**KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)

(\*A\*\* Grade, NAAC Accredited)

Tel.: 01744-239650

E-mail: dracademic@kuk.ac.in

**NOTICE**

The Vice-Chancellor has been pleased to constitute a COVID-19 Cell consisting of the following members for handling grievances of the students related to examination and other academic activities arising due to Corona pandemic as per notification issued by the UGC vide No.F.1-1/2020 (Secy) dated 10.05.2020 (copy enclosed):-

1. Dean Academic Affairs
2. Dean, Research and Development
3. Dean Students' Welfare
4. Chief Warden (Men)
5. Chief Warden (Women)
6. Controller of Examination – I
7. Dr. Parmesh Kumar, Associate Professor, IIHS

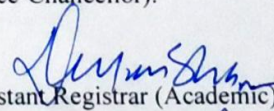
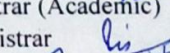
REGISTRAR

Endst. No.AcM-1/M-9(Covid-19)/20/3922-3932

Dated: 31.5.2020

Copy of the above is forwarded to the following for information and necessary action: -

1. All the above said members of the Cell.
2. Director, IT Cell (with the request to upload the notice on University website).
3. O.S.D. to the Vice-Chancellor.
4. Supdt. o/o the Registrar (for information of the Registrar).
5. P.A. to the Vice-Chancellor (for information of the Vice-Chancellor).

  
Assistant Registrar (Academic)  
for Registrar 



UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

No.F.1-1/2020(Secy)

10<sup>th</sup> May, 2020

PUBLIC NOTICE

**REDRESSAL OF GRIEVANCES RELATED TO COVID-19 PANDEMIC**

The UGC has issued Guidelines on Examinations and Academic Calendar in view of COVID-19 Pandemic on 29<sup>th</sup> April, 2020. Accordingly, all universities have been advised to plan their academic activities keeping in view the safety and interest of all stakeholders, giving highest priority to the health of all concerned, while adopting and implementing the Guidelines.

Universities have also been requested to establish a Cell for handling grievances of the students related to examinations and other academic activities arising due to this pandemic and notify the same to the students.

Further, the UGC has undertaken the following steps to monitor the queries, grievances, and other academic matters of students, teachers, and institutions, arising due to COVID-19 pandemic:

1. A dedicated **Help Line Number: 011-23236374** has been set up.
2. An email address: **covid19help.ugc@gmail.com** has been created.
3. Students can also lodge their grievances on the existing Online Students Grievance Redressal Portal of UGC at **[https://www.ugc.ac.in/grievance/student\\_reg.aspx](https://www.ugc.ac.in/grievance/student_reg.aspx)**
4. A Task Force has been constituted at UGC to monitor concerns/ grievances of students, teachers, and institutions, and redress them accordingly.

All the Universities and colleges are requested to upload a copy of this public notice on their official websites and also share it with the teaching and student community via e-mail and other digital media.

(Prof. Rajnish Jain)  
Secretary

**OFFICE OF THE PRINCIPAL GOVT. COLLEGE, AMBALA CANTT**

Memo No. GCA/2021/ 206

Dated : 19-01-2021

**OFFICE ORDER**

As per KUK letter No. CBR/2020/40451-551 dated 12-01-2021 and UGC Notification dated 6<sup>th</sup> May,2019, a Collegiate Student Grievance Redressal Committee of the following members is constituted with immediate effect. All concerned please note.

1.	Principal	Chairperson
2.	Ms. Alka Chaudhary	Member
3.	Dr. Des Raj Bajwa	Member
4.	Dr. Gurmit Singh Puri	Member
5.	Ms. Nandini, B.Sc.-II	Special Invitee
6.	Mr. Sahil, B.A.-III	Special Invitee

  
Principal  
Govt. P.G. College  
Ambala Cantt.

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Calendar

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Delete  Move mail  Read/Unread Delete all mails matching search criteria | Last updated @ 2:31p

<input type="checkbox"/> ExamGC Ambala Cantt	Awards of B com 5th Sem Paper code 26141 Roll no.	Sent	31/5/22 2:43 pm
<input type="checkbox"/> ExamGC Ambala Cantt	Fw: Awards of BA 3rd Year All subjects Hindi , Eng	Sent	31/5/22 11:29 am
<input type="checkbox"/> ExamGC Ambala Cantt	Re: Most Urgent requirement of awards exams held i	Sent	28/5/22 12:52 pm
<input checked="" type="checkbox"/> AR Secrecy	Most Urgent requirement of awards exams held in Se	Inbox	27/5/22 12:39 pm
<input type="checkbox"/> ExamGC Ambala Cantt	Awards of Roll Number 4022507 of Marketing Researc	Sent	26/5/22 2:33 pm
<input type="checkbox"/> AR Secrecy	Re: Awards of M com final year Marketing Research	Inbox	26/5/22 2:04 pm
<input type="checkbox"/> ExamGC Ambala Cantt	Awards of M com final year Marketing Research Roll	Sent	26/5/22 1:40 pm
<input type="checkbox"/> ExamGC Ambala Cantt	Awards of M com final year Computer applications t	Sent	26/5/22 1:39 pm
<input type="checkbox"/> ExamGC Ambala Cantt	Awards of Bsc 2 year Mathematics 3 Roll no 111428	Sent	25/5/22 2:57 pm
<input type="checkbox"/> ExamGC Ambala Cantt	Re: Request to supply the awards of Roll No. 12114	Sent	25/5/22 11:01 am
<input type="checkbox"/> AR Secrecy	Re: Request to supply the awards of Roll No. 12114	Inbox	25/5/22 10:56 am
<input type="checkbox"/> ExamGC Ambala Cantt	Re: Request to supply the awards of Roll No. 12114	Sent	25/5/22 9:57 am

42°C  
Mostly sunny

ENG IN 14:33  
04-06-2022

**KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)

("A" Grade, NAAC Accredited)

No. ACS-II/11/73733-8/2

Dated: 26/5/11

To

The Chairpersons/Directors of  
University Teaching Department/Institutes/Centres,  
Kurukshetra University,  
Kurukshetra.

Dear Sir/Madam,

It is to inform that in the meeting of Vice-Chancellors' held on 28.01.2011 under the Chairmanship of Financial Commissioner & Principal, Secretary to Govt. Haryana, Higher Education Department at Kurukshetra University it was interalia recommended to increase the Internal Assessment from 10% to 20% w.e.f. 2011-12.

The above recommendation was considered by a committee constituted by the Vice-Chancellor which has recommended as under :-

**Increase in internal assessment from 10% to 20% w.e.f. 2011-12:**

Internal Assessment in all UG Courses may be increased from 10% to 20% in each theory paper w.e.f. 2011-12 based on the following criteria:

- |  |   |     |
|--|---|-----|
| (i) Two Handwritten Assignments                                    | : | 10% |
| (1st Assignment after one month & 2nd Assignment after two months) | : | "   |
| (ii) One Class Test  | : | 5%  |
| (one period duration)  | : | "   |
| (iii) Attendance   | : | 5%  |

Marks for Attendance will be given as under :

- |                 |   |         |                |            |
|-----------------|---|---------|----------------|------------|
| (1) 91% onwards | : | 5 Marks | (4) 70% to 75% | : 2 Marks* |
| (2) 81% to 90%  | : | 4 Marks | (5) 65% to 70% | : 1 Mark*  |
| (3) 75% to 80%  | : | 3 Marks |                |            |

\*For students engaged in co-curricular activities of the colleges only/authenticated medical grounds duly approved by the concerned Principal.

In M.A. courses also where there is no provision of internal assessment, 20% marks will be earmarked for the internal assessment to be awarded on the above based criteria w.e.f. 2011-12. In M.Sc. and other courses wherein the provision of internal assessment of 20% or above is already in existence, the status-quo may be maintained.


the online examination portal.

**Instructions/Steps to fill Internal Assessments & Practical Awards through Online Mode**

1. Visit [www.kuk.ac.in](http://www.kuk.ac.in)> Click on the link Online Exam Forms > Click on Univ. /College Login.
2. Go to Students and click on the link Internal Marks Entry Form or Practical Marks Entry Form whichever is applicable.
3. Fill all the requisite fields like class, exam type (Full Papers or Reappear), semester, subjects, range of university roll no.(s), examiner id (in case of practical

- only) etc. and select the populate button that will display all the records of that particular class.
4. Enter the awards and click on 'Save as Draft' to save the awards. Kindly note that the awards will be saved as draft/rough and is editable as many times until finally submitted using 'Final Submission' button.
  5. For printing or previewing, first populate the awards and then, take the draft printout through print button for checking/verifying from the concerned teacher.
  6. Mark the student as 'Absent' by enabling the checkbox being provided, if a student is absent in Internal Assessment OR Practical Awards.
  7. The Internal Assessment and Practical Awards shall be finally submitted by clicking the 'Final Submission' button upon duly verification by the concerned College/Institute/Department.
  8. Kindly note that internal awards can be changed or entered after the Final Submission and before the expiry of the last date of Internal Assessments with the prior permission of the Principal/Chairperson/Director of the College/Department/Institute only. For obtaining the permission to edit/enter the Internal Assessment and Practical Awards, click on Edit button; an OTP will be sent on the registered mobile number of the Principal/Chairperson/Director of the College/Department/Institute; upon entering which, the editing can take place. Once the requisite editing has been made, click on 'Save as Draft' and then click on 'Final Submission'.
  9. The College/Department/Institute shall ensure that the Internal Assessments for no student be left blank as it will not be accepted by the system.
  10. Further, to save the document in .pdf format, first click on the populate button and then click on 'pdf' button.
  11. After the expiry of the last date, the .pdf report of Internal Assessment and Practical Awards for selected session can also be obtained by using the tab Reportings> Internal Assessment Reports Or Practical Awards Report.

We solicit your kind cooperation.

  
**System Analyst/Programmer  
For Controller of Examinations**